

## **YouthConnect Internship at Hudson Pride Center**

### **OVERVIEW**

Hudson Pride Center is a home *and* a voice to the diverse LGBTQ+ community of Hudson County. Our mission is to enhance the lives of LGBTQ+ people by creating a safe physical and virtual home, social services and programs that meet the ongoing needs, and to build trust with each and every person that seeks our help.

We are a 501(c)(3) non-profit community-based organization serving Hudson County and home to the largest LGBTQ+ community in New Jersey. Hudson Pride was established in 1993 to serve as an advocate for both the LGBTQ+ and HIV/AIDS communities in Hudson County and almost 30 years later, we are still delivering a wide array of services, programs and events!

### **INTERNSHIP OVERVIEW**

The YouthConnect Internship requires a 6-month commitment period. The internship is a part-time, unpaid position. Hours are flexible.

### **ROLES AND RESPONSIBILITIES**

The internship program is designed to provide interns with the opportunity to learn about nonprofit work and LGBTQ+ youth/young adults specific barriers and issues. Interns will work under the direct supervision of HPC's Youth Program Coordinator and the Director of Programs. This intern will also have the opportunity to work with other staff members on a wide variety of projects.

#### Assignments will include:

- Conduct intakes on potential new YouthConnect members
- Perform follow ups via email, telephone, and/or in person
- Support with social media outreach and content creation
- Assist with planning workshops and events for the program
- Co-facilitate workshops
- Chaperone field trips and events held by HPC
- Outreach with Staff at general events that HPC is attending or tabling
- Conduct general research and outreach relating to current and prospective projects
- Perform administrative office duties such as email correspondence, filing, and faxing
- Work on other projects as assigned

**Location:** Jersey City, New Jersey

\*This is a hybrid position that requires in-person and remote hours.

### **HOW TO APPLY**



HUDSON  
PRIDE CENTER  
A HOME / A VOICE

**Hudson Pride Center**  
PO BOX 8116 Jersey City NJ 07308  
(201) 963-4779, Fax (201) 963-7983  
[www.hudsonpride.org](http://www.hudsonpride.org)

**Elizabeth Schedl, Executive Director**

Please send a cover letter and resume to the Director of Programs, Stephanie Mills (She/Her) at [stephanie@hudsonpride.org](mailto:stephanie@hudsonpride.org)

*Hudson Pride Center is an equal opportunity employer and an inclusive organization. People of color, women, and LGBTQ people are strongly encouraged to apply.*